



Parent Council Meeting

7-11-2023

Held in Staffroom at Greenbrae School

Present: Miss Anna Royle (HT), Ms Sarah Burnett (Chairperson), Ms Laura Park, Ms Karen Orchard, Ms Rebecca Mitchell, Ms Krystle Burnett

Apologies:

1 – AGM and agreeing office bearer roles for 2023/24:

Sarah Burnett welcomed everyone to the meeting and provided a short annual review of PC business:

Greenbrae Parent Council Annual Report September 2023

Greenbrae Parent Council

We are a group of parents, who have children attending Greenbrae Primary School. We gather the views of the parent forum (all parents and carers with children attending Greenbrae Primary School).

We work in close partnership with the school to support parent and carer involvement in our children's learning and school journey and to support school improvement.

- We have a constitution that outlines our aims and guiding principles and our main roles is to:
- Support the school in its work to develop strong home / school partnerships with children and their families.
- Support the Head Teacher and the school in how to involve parents in their children's learning and in the life of the school.
- Represent and provide a voice for parents in the school and in Aberdeen City Council issues that are important to their children and families.
- Work alongside the school on issues that impact our children learning and achievement such as: school performance, policies, learning and curriculum.
- Encouraged links between school, parents and carers, pupils, pre-school nursery groups and the wider local community.
- Part of the Aberdeen Parent Council Forum which represents all primary and secondary school in Aberdeen City.

Office Bearer Roles

- Sarah Burnett – Chairperson
- Krystle Burnett – Treasurer
- Karen Orchard - Secretary

Current Parent Council Members

- Rebeca Mitchell- PC member.
- Laura Park - PC member

Treasurer Update

Statement of accounts were submitted in June 2023 for year end 31-03-2023, and at that time the balance was £1,126.52.

Constitution

The Parent Council Constitution was reviewed at the last AGM on 20-09-2022 and it was updated to reflect our aims where were:

- Continue to discuss and improve road safety in the local area
- Survey parents to determine which workshops they would be interested in
- Develop our own PC website
- Set up the School Uniform Swap Shop (SB and LP agreed to take ownership of this)

Annual Update

- Contributed to the school improvement plan
- Contributed to the new school vision and aims
- Worked with the school to move the polling station to the local church to prevent the school from having to close
- SB continued to attend the Aberdeen Parent Council Forum which includes school reps from across the city
- Provided feedback for the Rights Respecting Schools accreditation for 2023.
- Supported the PTA in ongoing fundraising events.
- Set up a school uniform swap shop.

Aims for 2023/2024

- To encourage more parents and carers to be active members of the Parent Council.
- To work with Community Wardens and Local Councillors to progress road safety around our school.
- To hear from parents and carers what workshops / courses / seminars they would like to see available over the year (funded by the Parent Council).
- To continue to consider ways in which parents can continue to be involved in their children's learning to improve achievement and attainment.
- To develop a Parent Council Website.

Sarah Burnett, Chairperson

Additionally, we agreed:

- Extend invite to all 4 ACC Councillors for Bridge of Don
- Appointment of positions:
 - o Chairperson – Sarah Burnett
 - o Treasurer – Krystle Burnett
 - o Secretary – Karen Orchard
- Desire of the group to gather some new members as our numbers are so low and most will have children leaving the school soon, so need to bolster our numbers for moving forward – email to be sent out from the school.

2 – P7 Hoodies

School is happy for these to be organised ASAP. Krystle said she was happy to co-ordinate from the Parent group. A vote for the colour choice will take place and a day will be identified for them to come in with range to sizes for kids to try on for size.

3 – Christmas Arrangements

An email with all the details for Christmas activities will be sent out this week. There will be two shows AM for P4/5 parents and PM for P6/7 parents and therefore no choice of shows for parents to choose to attend.

The infants will again be singing at the church in a Christmas sing-a-long. Date TBC

Email to parents will be explicit that it's the P7 show with other classes supporting only with the singing.

Feedback about trying to ensure children are more visible when singing will be taken on board where possible so that parents can actually see their own children when they perform their song.

4 – Lunch time arrangements

Been trialling new systems to try and find the best solution for getting all the children through the lunch hall in a timely manner with such limited space for them all.

Currently using 20min slots for 3 sittings. Its working better this way.

Discussion was had around whether could finish lunches such as packed lunch snacks in the playground to create space faster in the hall? This could be communicated to parents who may wish to provide playground friendly snacks for this purpose. Miss Royle will ask PSA's for their thoughts on this and feedback.

5 – School Communication

It was raised by the PC that often communication from the school is late or lacking altogether in response to emails etc. Parents are often given late notice for important dates such as parents consultations and causes difficulties when trying to book time off work in a timely manner.

Miss Royle advised that recruitment was underway for a new post in the school office, for a new staff member to work mornings. She also took on board the need for improvement and will feedback to staff.

6 – Head Teacher Update

Successful Parent Consultations held in October.

Leaders of Learning groups had been formed and were now up and running – updates from them all would be sent out to parents soon.

RGU students had been working in the school.

Sue Thomson and Joe Walker, a Senior Education Officer from Education Scotland are keen to use Greenbrae as a case study for highlighting good working practices and want to visit the school.

Mrs Begg is returning full time following her phased return.

P7 transition activities are starting next week.

Christmas dates coming out to include: class parties, shows, M&M Productions visiting to perform Sleeping Beauty Panto, church services, Christmas Jumper Day and Jumper Swap Shop.

Some work required on the School Improvement Plan and Miss Royle would like a parent poster to be created. It was agreed a dedicated session for this would be arranged for a future meeting date.

Contact had been made from Medics Against Violence group who offer mental health support and self referrals were welcome for this from parents/children.

6 – AOCB

Discussion had around what the PC could provide to the school or parents using their funds. Mental Health training/workshops were a popular suggestion and this will be looked into.

7 – Date of next meeting and school session ahead:

Tuesday 23 January 2024, 6pm – session for School Improvement Plan

Tuesday 26 March, 6pm

Tuesday 28 May, 6pm

Tuesday 25 June, 6pm (if required)

Tuesday 24 September, 6pm - AGM