



Parent Council Annual General Meeting 01 September 2020
(Held via Google Meet)

Present: Ms Aly Martin (Chairperson), Ms Karen Orchard, Ms Karen Dey, Ms Rebecca Mitchell, Ms Michelle Smith, Ms Laura Park, Ms Katherine Chadwick, Ms Krystle Burnett, Ms Anna Royle, Mr Chris Bridle, Ms Sarah Burnett (minutes).

1 - Minutes from previous meeting

Minutes from previous meeting agreed by.

Discussion regarding funds from Parent Council (PC) to support Health and wellbeing theme within the school. AR shared this has not progressed yet due to the all school initially following the Local Authority (LA) guidance on Health and Wellbeing for the first few weeks of term. Thereafter however the school will be developing their own theme and would welcome the additional money from PC to put towards resources.

2 – AGM

Selection of PC Committee roles as follows:

- Aly Martin - wishing to step down from Chairperson role, however, will stay on as a PC member.
- Michelle Smith - to continue as a PC member.
- Sarah Burnett - wishes to remain in the role of Secretary.
- Rebeca Mitchell- to remain on as a PC member.
- Karen Orchard - to remain on as a PC member and will continue to be responsible for the FB page.
- Karen Dey - is stepping down as Treasurer and wishes also to step down from PC.
- Laura Park - to continue as PC member
- Katherine Chadwick - to continue as PC member
- Krystle Burnett - to continue as PC member.

Voting in of Roles

The following were voted in by members:

- Chairperson – No one was able to commit to the Chairperson role currently. It was discussed that a rotating chair could be possible however the wider parent group will also be consulted and asked if anyone would wish to take on the role of chairperson.
- Secretary – Sarah Burnett was voted in for role of Secretary.
- Treasurer – Michelle Smith was voted in for the role of Treasurer. KD will liaise with MS to arrange a full handover following the meeting today. Signatories for the bank account are still AM and SB and the new chairperson, when identified, will be added.

AR outlined that the PC requires to have a minimum of three voting members in place at all times with a maximum of six voting members. Additional parents / carers can attend and join the meetings at any point in the year, however they would not have a voting role.

The following voting members were agreed:

- Sarah Burnett
- Aly Martin
- Michelle Smith
- Rebecca Mitchell
- Karen Orchard

The following members were agreed as co members:

- Laura Park
- Krystle Burnett
- Katherine Chadwick.

All of whom can step in to vote in place of another voting member where required.

Constitution and guidelines will be posted on the school website / emailed to parents and carers, so that all have access and can be informed of the function and role of the PC.

3 – Annual Report

AM outlined that as a result of the COVID-19 pandemic the PC have not been as active as they have been in in previous years. The group achievements as outlined below:

- Gates to be locked during school hours with the public pathways being closed to the public during school hours. Signage also purchased by PC.
- Involved in the consultation of the School Improvement Plan
- Began early discussion around a possible crossing at the bottom of Greenbrae Drive however due to lockdown restrictions that were put in place and this was not progresses.
- Main role has been as a bridge between parent / carer group and school staff with questions and queries.

4 – Road Safety

Concern about Dubford Road and no longer having a Crossing Patroller in place. AR said the advert has gone out and it has closed but unfortunately no one applied for it. Due to the busyness of that road there is a major concern from many parents and carers of the speed of cars and the number of children crossing that road.

AR outlined that road safety is on the agenda for school assemblies, but this will be done with smaller groups of children as the school children can no gather in larger groups due to the social distancing measures. AR has also received calls of concern from local residence as well as parents and carer regarding children stepping out onto the road.

It was discussed however that at times the children have to step out onto the road so they can see as many cars are double parked or parked with wheels on the pavement restricting visibility for the children making it extremely unsafe.

Alison Alphonse, Councillor, will be invited to attend the next PC meeting. Discussion around whether we could help progress a pedestrian crossing at the Dubford junction if in the long term the Crossing Patrol role is not recruited to.

Concerns raised that in the morning on their way to school children are having to go onto the road due to the number of parents on the pavement. AR shared the school are currently adhering to the restriction put in place by the LA regarding not allowing parents into the school grounds, which she understands is causing congestion on the pavement and making it difficult to children to remain on the pavement as they walk or cycle to school.

AR also outlined that some parents / carers continue to use the school car park when dropping or collecting children and children are then walking through the car park which is unsafe. Also having parents coming out of the car park restricts the view of children crossing to get to school.

AR outlined there is to be a Head Teacher meeting at the end of this week and this will be put on the agenda for discussion as she is aware that other schools in the area also have this concern. AR is hopeful that that there will begin to be a slight easing of some restriction as time goes on, however they continue to are work within the parameters of the LA recovery plan.

KO posted a message on the FB page to remind parents to be mindful when dropping off and collecting children. This message seemed to be well received and it was also acknowledged that this is also noted on school letter regularly.

Could we put some signs up on the staff car park as a reminder not to use? Could PC money be used for this? To be further discussed at next PC meeting.

5 – School Day and Lunches

SB shared parent concerns regarding the children lunchtime being reduced by 20 minutes daily. It was discussed that when the LA priority is currently health and wellbeing why is the time the children could spend playing and exercising outdoors and socialising with their friends at lunchtime being reduced.

AR discussed that originally three 40-minute lunch breaks were in place to begin with and all Pupil Support Assistants and three Senior Management Team were needed on lunch duty for two hours over the three staggered lunches. This has since been reduced to two 40-minute sessions which still does involve three SMT and all PSA's patrolling the lunches for an hour and half.

At this time they can not have two full hours session due to staffing capacity and as a result the lunches will remain at 40 minutes. This also means the school day needs to be shortened by 20 minutes each day. It was however discussed that as restrictions begin to ease regarding physical distancing lunches will hopefully return to the full hour.

The children have 20 minutes to eat their lunch before they are taken outside by a PSA in the current arrangement. If children are still finding it difficult to eat their lunch during this time this can be further discussed with the SMT.

6 – School Football

KD shared that one of the coaches had spoken to Ms Blaikie who had informed that school football could not train on the school grounds at this time.

AR noted that at the last Head Teacher meeting she was told that school football was not permitted to start up again, however she will ask at the upcoming Head Teacher meeting and get back with confirmation.

7 – Breakfast and After School Club

RM shared that parents and carers had received an email from the current After School Club (ASC) that children can not be transported to Braehead and schools could not mix, therefore no ASC facility for Greenbrae children at this time.

The manager of the After School Club contacted AR directly who informed that whilst we do not have the facilities at the moment for outdoor play, handwashing, toilets etc and therefore they would be dot be changes made to the building, she would welcome the Manager approaching the Care Inspectorate to request further information regarding how to begin the process of identify whether an ASC facility could be established within Greenbrae.

8 –School Uniform

LP shared parent queries about white polo shirts for the boys (they do not stay white for very long) Parents requesting if there are options for green polo as part of the uniform.

AR will take this to the staff meeting to discuss and it may be that a survey monkey could be sent out to the parent / carer group for collective views.

9 – Social Distancing in school

AM outlined a parent query about why zoning in playground when children do not need to social distance.

AR stated that the current LA guidance is that year groups must socially distance from each other and this is why the playground is zoned.

10 – Head Teacher Update

- Achievement in appointing House Captains and although not done in the usual way via assembly the whole school were engaging, participated and enjoyed this. All are happy with the appointments.
- At next PC we will be able to agree the School Improvement Plans.
- Term planning / dates - current guidance is that planning for term one only and further discussions around what the following term will look like will be dependant around staff hours, restrictions and recovery planning as outlined by the LA.

Future Dates

Tuesday 6th October 2020 at 6.30pm (SB to Chair)

Tuesday 24th November 2020 at 6.30pm

Tuesday 9th February 2021 at 6.30pm

Tuesday 20th April 2021 at 6.30pm

Tuesday 01st June 2021 at 6.30pm.

AR – Will send out the minute via email to the parent / carer group along with the constitution.

KO – Will put the link to the minute on the FB page.

AM – will send SB the details for the PC email account.