

Greenbrae School PTA

31 August 2016

Present:

Fiona Crawford (Acting Chair)
Louise Anderson
Katherine Chadwick (Treasurer)
Teresa Collie (Minutes)
Rebecca Wallace
Sarah Reid
Mrs Bews
Mrs Powell

Apologies:

Deborah Hopkins (Chair)
Lisa May (Chair)
Audrey Walber
Jenny Sim
Jen Johnston
Stephanie Mathers
Donna Brody
Ellen Jordan

LM apologised for not being able to attend and requested FC chair the meeting in her absence.

Minutes of Previous Meeting

These minutes were approved by KC and seconded by RW.

Matters Arising from Previous Minutes

There is a request for new outdoor play equipment, as the current stock is in poor condition. School to provide a list of requirements to the PTA Committee. **ACTION MRS POWELL**

Tote Bags – Mrs Bews to organize P1 images and submit so that bags can be ordered for Christmas/Mothers Day sales. LM to advise progress with the Tote Bag company. **ACTION LM**

Treasurer's Report

The current balance is £16,735.30. Need to set aside some money for Panto and 2017 Fayre, and £200 per class as in previous years for teachers to use towards activities, trips, materials as required.

Remaining funds, minus a contingency, can be utilised for new class equipment; planned spend in October/November 2016.

Head Teacher's Report

Mrs Bews thanked the committee on behalf of all teachers for the classroom funds.

Mrs Powell said that they will be able to give an indication of requirements for classroom equipment after the extension is complete. Initial thoughts are that they will require library books, rugs for reading areas, iPads, Laptops and Desktop computers, and ICT trolleys.

The committee acknowledged this and confirmed that funding for these items would be favourably considered.

Matters Arising

Disco

Autumn Fancy Dress Disco to be held on Thursday 27 October 2016 at the Baptist Church.

Absolute Discos to be booked. **ACTION SM**

Poster Required. **ACTION TC**

Drinks and sweets to be purchased. **ACTION FC & RW**

Risk Assessment required. **ACTION FC**

Prizes for disco x 8. **ACTION Mrs Powel**

Striders Coffee Shop

The Baptist Church have opened a coffee shop to cater for those using the church car park for "Park & Stride" to school. Their opening day of 22 August 2016 was a roaring success and the PTA wishes them every success in this community venture. The PTA were proud to be able to make a donation to the church following the School Fayre which they have used to purchase seating (see previous minutes).

Opening Times:	Monday & Wednesday	8.45-11.30am
	Tuesday & Thursday	2-4pm
	Friday	Closed

Tennis Racquets

The Church offered the school a number of new Tennis Racquets which they do not require. The school are happy to accept them.

PTA

FC suggested that the PTA could be more involved at school events such as parents evenings, nativity plays etc by offering teas/coffees and a PTA rep to discuss matters with. This was agreed by all, some logistics need to be worked out in conjunction with the school.

Audrey Walber and Jenny Sim have decided to step down from the Committee. We thank them for their valued contribution to the PTA.

Constitution

KC asked that in line with the constitution, voting be used for all matters raised at the meetings, so that we have a clear indication of the wishes of all committee members.

Insurance

KC asked for clarification on the Insurance – is the PTA a sub-committee of the Parent Council, and therefore under the Parent Council insurance? **To be checked.**

Spree Books

Spree Books have been sent out to all families.

AOB

Discussed changing the day of the PTA meetings to make it easier for some to attend. To do this, the school would need to contact the Council asking for our Let to be changed. To be decided at AGM, held on Wednesday 14 September 2016.

Next Meeting

AGM – Wednesday 14 September at 6.30pm in Greenbrae School Staff Room.

Date of next meeting 26 October 2016 at 6.30pm **(Please note this is a change to the previously published date)**